

**CENTRAL INTELLIGENCE AGENCY**  
**WASHINGTON, D.C. 20505**

Enclosed for your files is a copy of the summary minutes of the second CIA Traffic Advisory Committee meeting.

Sincerely,



Chairman  
CIA Traffic Advisory Committee

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Enclosure

Distribution:

- 1 - ea CIA TAC Mbr
  - Lilla Richards, MCA
  - Gloria Adams, Alt., MCA
  - Kent A. Maxfield, Ad Hoc Cte
  - Pat Blood, Alt., Ad Hoc Cte
  - John F. Byrne, Geo Wash Mem Pkwy
  - Donald E. Keith, VDH&T
  - Donald Bozarth, NCPC
  - Shiva K. Pant, FFCo Ofc of Trans.

Minutes of CIA Traffic Advisory Committee  
15 September 1983

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1. The second meeting of the CIA Traffic Advisory Committee was held at the McLean Community Center on 15 September 1983 at 6:30 p.m. A list of attendees is attached.

2. Mr. Conley, Virginia Department of Highways and Transportation (VDH&T), stated that the minutes of the first meeting contained an error. The correction is that the interchanges to be studied should state that the CIA-123 interchange will be studied rather than the Route 193/I-495 interchange.

3. Copies of the revised Committee charter were disseminated. The revisions reflected the addition of the Ad Hoc Committee as a member and the requested change to the procedure for calling special meetings.

4. The major subject of the meeting was a presentation of the scope of work for the consultant study by Mr. Fowler, Dewberry and Davis. Mr. Fowler spoke to the attached outline and milestone chart. He stated that, while the detailed man-hour loading and scheduling was not yet complete, he estimated 120 days to complete the preliminary design and evaluation of candidate alternatives.

5. Mr. Fowler affirmed that the VDH&T data provided to the consultant would be verified as part of the inventory at the beginning of the study. The traffic analysis would then proceed by using the data to assess the level of service at the five interchanges under each of the three distribution alternatives, i.e., all expansion traffic assigned to the Parkway, all expansion traffic assigned to Route 123, and expansion traffic distributed between Route 123 and the Parkway. The third Committee meeting would occur at the end of this analysis to present the results.

6. The consultant would then proceed to develop and evaluate preliminary alternatives for correcting the deficiencies at the interchanges. There would be a review with VDH&T and CIA during this phase to ensure that alternatives being pursued were consistent with the objectives of CIA and VDH&T. Mr. Maxfield expressed concern that some alternatives might not come to the attention of the Committee. [ ] responded that all alternatives presented to CIA and VDH&T would be discussed with the Committee as well as the criteria used to select among them. Mr. Pant, Fairfax County, stated that general experience in County Transportation planning has shown that the range of alternatives is limited.

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7. Mr. Bozarth, National Capital Planning Commission (NCPC), reiterated his concerns for the lack of attention to traffic management strategies in the analysis. He pointed out that such planning is contrary to the Regional planning principles supported by the Council of Governments and the NCPC. Mr. Boseman, VDH&T, restated the Department's position, i.e., in lieu of any

enforcement authority, the State was compelled to design against what they consider the most likely traffic scenario. Mr. Maxfield supported the VDH&T position.

8. Mr. Bozarth questioned whether the environmental assessment would occur during or after the development of preliminary alternatives. Mr. Fowler stated that environmental factors would be considered throughout the design process but the formal environmental document would be prepared by VDH&T after submission of the design report.

9. Mr. Conley said that the contract would now be finalized based on the scope of work presented. This could take until 15 October 1983. Based on Mr. Fowler's time estimate, this would place completion of the traffic analysis phase at about 1 December 1983. [ ] stated that an advisory letter would be sent to Committee members as soon as a completion date for the analysis phase has been established. The meeting was adjourned at 7:40 p.m.

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Attachments:

1. List of Attendees
2. Outline & Milestone Chart

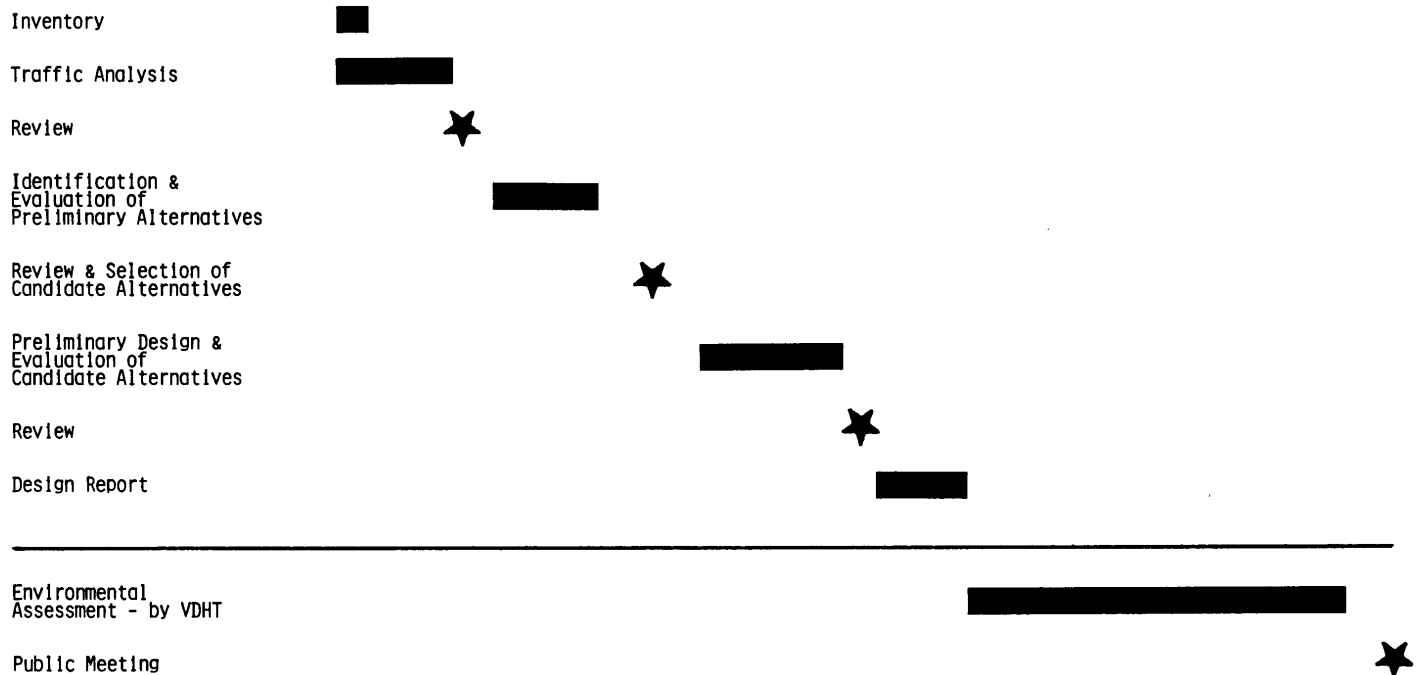
ATTACHMENT

## Attendees

<u>Name</u>	<u>Organization</u>
ADAMS, Gloria A.	McLean Citizens Association
BENNETT, Nancy	Congressman Frank Wolf's Office
BLOOD, Patricia	Ad Hoc Committee
BOSEMAN, Jerry	Virginia Department of Highways & Transportation
BOZARTH, Donald	National Capital Planning Commission
BYRNE, John	George Washington Memorial Pkwy-National Park Service
CONLEY, S.R.	Virginia Department of Highways & Transportation
DuBOIS, Joan	Supervisor Falck's Fairfax County Office
FOWLER, John P. II	Dewberry and Davis
GRESHAM, Robert	National Capital Planning Commission
MAXFIELD, Kent A.	Ad Hoc Committee
	Central Intelligence Agency
PANT, Shiva K.	Fairfax County Office of Transportation
RICHARDS, Lilla	McLean Citizens Association
SMITH, George	McLean Citizens Association

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STUDY SCOPE  
Evaluation of CIA Access Improvements



DEWBERRY & DAVIS  
September 15, 1983

D R A F T

SCOPE OF SERVICES OUTLINE  
CIA ACCESS IMPROVEMENTS STUDY

PHASE I - Traffic Analysis, Design Alternatives and Public Meetings

A. Data Collection and Inventory

1) Traffic Data

- a) Obtain data from VDH&T
- b) Evaluate to confirm adequacy
- c) Supplement, if needed, for requirement of project

2) Aerial Mosaics & Base Mapping

- a) Obtain data from VDH&T
- b) Assemble for Phase I purposes

3) Review Previous Concepts/Studies

4) Site Reconnaissance

5) Input from CIA, VDH&T and Advisory Committee

B. Evaluate Existing Access Network for:

1) Levels of traffic service for AM & PM peak periods using current and projected traffic volumes. Three traffic projections would be used for this analysis. They are:

- All additional trips to CIA would occur on G.W. Parkway
- All additional trips would be accommodated on Route 123
- Additional trips would be distributed between G.W. Parkway and Route 123

2) Functional Adequacy

3) Compatibility w/CIA and VDH&T objectives and requirements

and

4) Define inadequacies of existing access points

5) Review findings with CIA, VDH&T and Advisory Committee

SCOPE OF SERVICES OUTLINE

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C. Identify Preliminary Alternatives for Evaluation

- 1) Includes possible improvements to:
  - a) Route 123 @ CIA entrance, including Potomac School Access
  - b) Route 123 @ Route 193 intersection including Turkey Run Access Road intersection
  - c) George Washington Parkway/CIA Access Interchange
  - d) George Washington Parkway/Route 123 Interchange
  - e) George Washington Parkway/Capital Beltway (I-495) Interchange
- 2) Review Candidate Alternatives w/CIA and VDH&T

D. Evaluate Preliminary Alternatives

- 1) Route 123 @ CIA Entrance
  - a) Traffic service
  - b) Functional adequacy
  - c) Order of magnitude estimate of costs
  - d) Human environmental benefits and impacts
  - e) Compatibility with on-site requirements, security, phasing and funding constraints (if any)
- 2) Route 123 at Route 193 Intersection - including Turkey Run Access Road Intersection
  - a) Traffic service
  - b) Functional adequacy
  - c) Order of magnitude estimate of costs
  - d) Human environmental benefits and impacts
  - e) Compatibility with on-site requirements, security, phasing and funding constraints (if any)
- 3) Possible improvements to G.W. Memorial Parkway and G.W. Parkway interchange with Route 123, CIA and Beltway (I-495)
  - a) Traffic service

SCOPE OF SERVICES OUTLINE

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- b) Functional adequacy
  - c) Order of magnitude estimate of costs
  - d) Human environmental benefits and impacts
  - e) Compatibility with on-site requirements, security, phasing and funding constraints (if any)
- E. Select Alternatives for Detailed Evaluation
- 1) Review findings with CIA, VDH&T and Advisory Committee
  - 2) Selected viable candidates for Detailed Study
- F. Develop Preliminary Design of Candidate Alternatives
- 1) Geometric features, construction limits and right-of-way requirements, structure limits and traffic operation features
  - 2) Traffic service adequacy, signal warrants and preliminary signalization design
  - 3) Estimated costs
  - 4) Conformance with goals of CIA and VDH&T
  - 5) Prepare draft report of evaluation
  - 6) Review findings with CIA, VDH&T and Advisory Committee
- G. Prepare and distribute Design Report
- H. Environmental Assessment - to be performed by VDH&T



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